

## Delegated Decision Notice (DDN) D55745

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	The Director of Resources		
<b>Contact person:</b>	Andrew Byrom	Telephone number: 0113 378 4339	
<b>Subject<sup>2</sup>:</b>	Integrated Digital & Information Service (IDS) 2022/23 Digital Scheme covering: Essential Services Programme (ESP) ICT Infrastructure refresh/upgrade; the Digital Development Scheme (DDS) to support the introduction of digital capabilities across the council and the Applications Modernisation Programme (AMP) to ensure compliance, application refresh, consolidation and modernisation of the current ageing estate.		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Director of Resources has approved £7,233k on the delivery of projects that will involve the procurement and implementation of infrastructure, hardware and software solutions to replace end of life and non-compliant systems and move solutions to the Cloud.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The IDS Digital Scheme comprised of the following programmes - Essential Services Programme (ESP), Application Portfolio Programme (APP) &amp; Digital Efficiencies Programme (DEP). These were established to enable the Integrated Digital Service (IDS) to undertake a continuous annual programme of upgrade and refresh of Leeds City Council's extensive core ICT and Application infrastructure. As a general principle, IDS ensure that our ICT hardware and software are operated as long as feasibly possible before being replaced or upgraded. However, there are major elements of investment and refresh required over the coming year as outlined in this report.</p> <p>In particular, the Council is in the process of undertaking a Cloud transformation which will move technology from on premise to the cloud. This will be a multi-year programme which will be reflected in ESP and APP funding over that time as investments in on premise technologies reduce as we start consuming cloud technologies. We will continue to invest in 'Cyber/IG' processes and solutions to help ensure that the ongoing threat to our information and systems is minimised. We will continue to refresh our desktop estate to ensure we keep our overall</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>infrastructure up to date, we will invest into different technologies like Mac and Apple.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>IDS has a legal requirement to ensure the council's network, infrastructure, hardware and software is safe, secure, compliant and fit for purpose and as such has to procure and implement solutions that support this requirement.</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member
	Ward Councillors N/A
	Chief Digital and Information Officer <sup>5</sup> This work is being commissioned via the CDIO.
	Chief Asset Management and Regeneration Officer <sup>6</sup> N/A
	Others N/A
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation: Andrew Byrom, Head of Cloud & Platforms, is the accountable officer. Proposed timescales for implementation are from November 2022.
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:- N/A
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call-in</b>	Is the decision available <sup>9</sup> for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Director of Resources - Neil Evans,		
	Signature	<i>R.N. Evans</i>	Date 26/10/22

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.